

# CITY OF DERBY ACADEMY

Farmhouse Road, Sinfin, Derby DE24 3AR  
Tel: 01332 270 450 Email: [admin@cityofderbyacademy.org](mailto:admin@cityofderbyacademy.org)  
Web: [www.cityofderbyacademy.org](http://www.cityofderbyacademy.org)  
Headteacher: Mr A Harding BA (Hons) PGCE NPQH



20/05/2024

Further Exam Period Arrangements

Dear student/parent/carer

The GCSE exams have been progressing brilliantly so far. This letter outlines some of the key information for parents and students to guide them through the rest of the exam period through to results day. Please read this information carefully.

## Arrangements from 10th June onwards

The school will be open for all students that wish to attend from 10<sup>th</sup> June onwards. Staff will be in their rooms for the normal timetabled day. Students are welcome to attend to revise.

The table below outlines the different instructions, depending on the number of exams a student has on a particular day.

No Exams	Study at home or at school
Morning exam only	Attend exam at 08:45. Gather in the hall and be ushered into the exam as normal. Return home after the exam
Morning and Afternoon exams	Attend morning exam at 08:45. Gather in the hall and be ushered into the exam as normal. Spaces will be available for private study during the day following the normal school timetable, and lunch will be available as normal at 12:55 Move through to the exam spaces at 13:20. Return home after the exam.
Afternoon exam only	Attend lunch/revision at 12:55 - Use community entrance. Move through to the exam spaces at 13:20. Return home after the exam.

## Uniform & Rules

Students must wear correct school uniform to all their exams. Students are responsible for continuing to stick to the rules outlined in assemblies and at the start of exams. **Full JCQ rules and advice are here - [www.cityofderbyacademy.org/old/exams/](http://www.cityofderbyacademy.org/old/exams/)**

## Leaver's day

The leavers assembly will take place on **Wednesday 19<sup>th</sup> June from 9.30am until 10.30am**. This is to avoid important exams that are taking place in the weeks leading up to this date. Shirt signing will take place following the assembly from 10.30am until 10.55am. Pupils will then need to leave the school site by 11.00am

## Leavers Hoodies

Pupils can purchase a leavers hoodie for £20.00 if they wish. Order forms need to be collected from Mrs Woods.

## Prom

Proud to be part of the **QEGSMAT**

Registered Address: The Green Road, Ashbourne, Derbyshire DE6 1EP  
A company limited by guarantee registered in England & Wales (company no: 07698914)

**LIVING MY  
BEST LIFE**



Prom will take place on **Friday 21<sup>st</sup> June at Pride Park** in the 'Igor Lounge' from **7.30pm until Midnight**. The cost of the ticket is £25.50. Pupils who have qualified for all three Activity Day's this year AND have 95%+ attendance to school will qualify for a 'Golden Ticket' which is **FREE**. Payment for the Prom is via Parent Pay. Those who have qualified for a Golden Ticket will be notified soon.

### Results day

The school will be **open 09:00 – 12:00 Thursday 22nd August 2024**, we encourage all students to come and collect an envelope containing your provisional statement of results. Please note the following;

- Parents are not allowed into the school building (they can wait in front of the building to celebrate with you!)
- On arrival, please form an orderly queue. You will be asked to confirm your plans after leaving school.
- You will collect your results envelope from the Bistro Area from desks arranged by surname.
- You must check that your personal details are correct on the results statements you receive and let us know if they are not, otherwise the official examination certificates you will receive will be inaccurate.
- You can then leave or:
  1. speak to your HOY, a Careers Advisor or staff from local colleges about your next steps after leaving school;
  2. complete a form if you would like to appeal against one or more of the grades you have been awarded (there will be forms available on the day and staff to advise about this process).

If you are unable or would prefer not to collect your results in person on Results Day, your provisional results statement will be posted to your home address on the same day. Your results will also be released on **Go4Schools** before the end of the working day on Thursday (a reminder about how to log in are included in this letter). You will be able to see the actual grades that you have been awarded by the examination boards. You can nominate someone else to pick your results up by returning the slip below to the general office **before 17<sup>th</sup> July**. The nominee needs to bring photo ID with them on the day to confirm their identity.

Finally, if you have any questions or concerns about anything relating to Results Day, please email the exams team at [exams@cityofderbyacademy.org](mailto:exams@cityofderbyacademy.org).

I would like to take the opportunity to wish all our students the very best for the rest of the exam season and thank parents for their ongoing support.



Mr. J Green Assistant Head - Assessment, Exams, Reporting, Home Learning

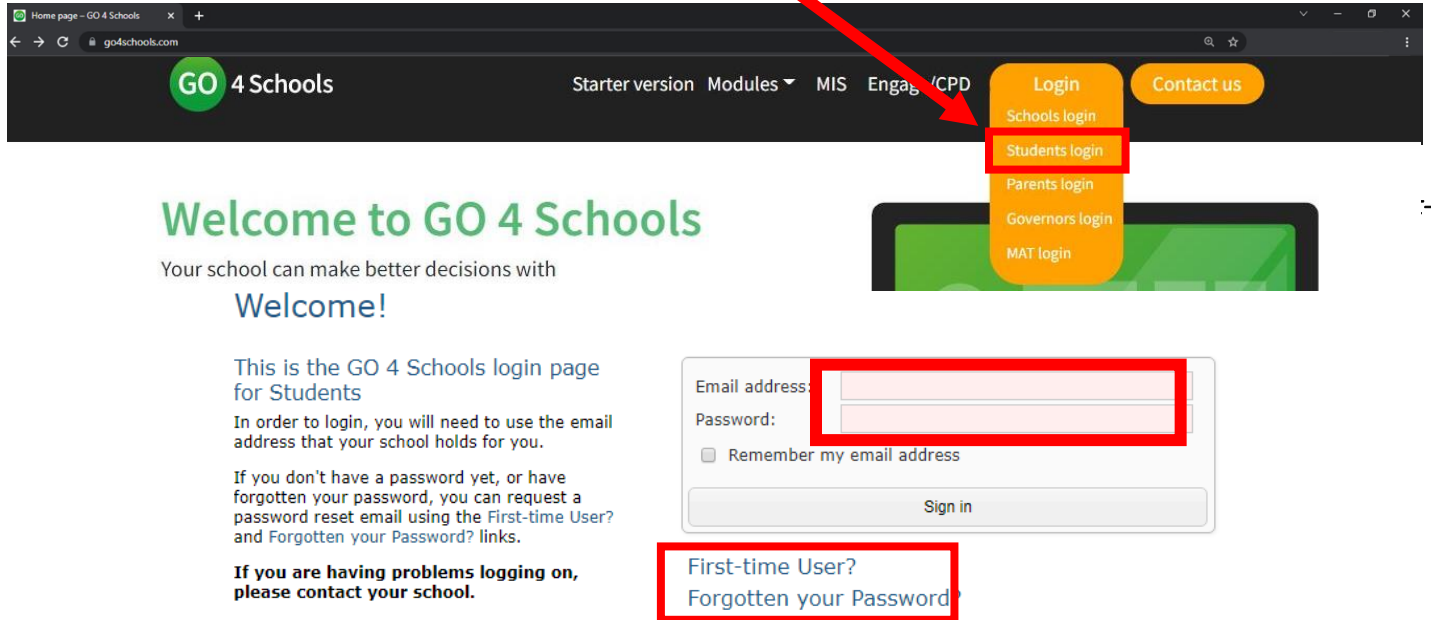


Candidate name			
<input type="checkbox"/> I give permission for my representative: _____ to collect results on my behalf. I confirm that my representative will provide photographic ID on collection			
Candidate signature		Date	

## Logging into Go4Schools – Students

Students' usernames are the same as their school email address which will look something like this:  
*username@cityofderbyacademy.org*

1) To log in, please go to [www.go4schools.com](http://www.go4schools.com) and click on login, then Students at the top of the main page:



Home page - GO 4 Schools x +  
go4schools.com

GO 4 Schools Starter version Modules MIS Engage /CPD Login Contact us

Schools login  
Students login  
Parents login  
Governors login  
MAT login

## Welcome to GO 4 Schools

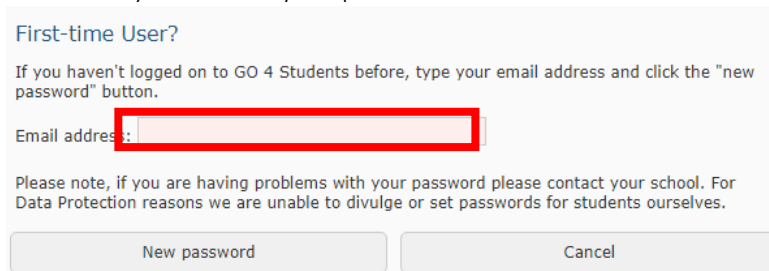
Your school can make better decisions with  
**Welcome!**

This is the GO 4 Schools login page for Students  
In order to login, you will need to use the email address that your school holds for you.  
If you don't have a password yet, or have forgotten your password, you can request a password reset email using the [First-time User?](#) and [Forgotten your Password?](#) links.  
**If you are having problems logging on, please contact your school.**

Email address:   
Password:   
 Remember my email address  
Sign in

[First-time User?](#)  
[Forgotten your Password?](#)

3) If you select either *Forgotten your Password?* or *First-time User?* all you need to do is enter your school email address and an email will be sent which allows you to reset your password or create a new one for the first time.



**First-time User?**  
If you haven't logged on to GO 4 Students before, type your email address and click the "new password" button.  
Email address:   
Please note, if you are having problems with your password please contact your school. For Data Protection reasons we are unable to divulge or set passwords for students ourselves.  
New password Cancel

## Logging into Parents/Carers

Parents/carers can also access Go4Schools using the website or the app **as long as the school has an up to date email address for you**. If you have not yet provided us with an email address, or your email address has changed, please follow the steps below:

1) Send an email to the following address: [admin@cityofderbyacademy.org](mailto:admin@cityofderbyacademy.org)

2) In your email, simply state that you would like Go4Schools access and provide us with the following information: Child's name, Child's date of birth, Year group, Form group (if known), Your name, Your relationship to the child

We will then be able to add/update your email address and link it to the student information on our school database. Once we have your email address in our school database you will be able to access the parents section of the Go4Schools website and/or use the GO4Schools mobile app.



Go4Schools –

