CITY OF DERBY ACADEMY
Farmhouse Road, Sinfin, Derby DE24 3AR
Tel: 01332 270 450 Email: admin@cityofderbyacademy.org
Web: www.cityofderbyacademy.org
Head of School: Mr A Harding BA (Hons) PGCE

Thursday, 13 July 2023

RE: Results Day Thursday 24th August 2023

Dear Year 11,

I hope that you and your families are all well and have had a productive exam period. This letter explains the plans for Results Day 2023.

The school will be **open 09:00 – 12:00,** we encourage all students to come and collect an envelope containing your provisional statement of results. Please note the following;

- Parents are not allowed into the school building (they can wait in front of the building to celebrate with you!)
- On arrival, please form an orderly queue. You will be asked to confirm your plans after leaving school.
- You will collect your results envelope from the Bistro Area from desks arranged by surname.
- You must check that your personal details are correct on the results statements you receive and let us know if they are not, otherwise the official examination certificates you will receive will be inaccurate.
- You can then leave or:
    1. speak to your HOY, a Careers Advisor or staff from local colleges about your next steps after leaving school;
    2. complete a form if you would like to appeal against one or more of the grades you have been awarded (there will be forms available on the day and staff to advise about this process).

If you are unable or would prefer not to collect your results in person on Results Day, your provisional results statement will be posted to your home address on the same day. Your results will also be released on **Go4Schools** before the end of the working day on Thursday (a reminder about how to log in are included in this letter). You will be able to see the actual grades that you have been awarded by the examination boards. You can nominate someone else to pick your results up by returning the slip below to the general office **before 21ST July**. The nominee needs to bring photo ID with them on the day to confirm their identity.

Finally, if you (or your parents) have any questions or concerns about anything relating to Results Day, please email me at jgreen@cityofderbyacademy.org.

All the best wishes for the future, yours sincerely,

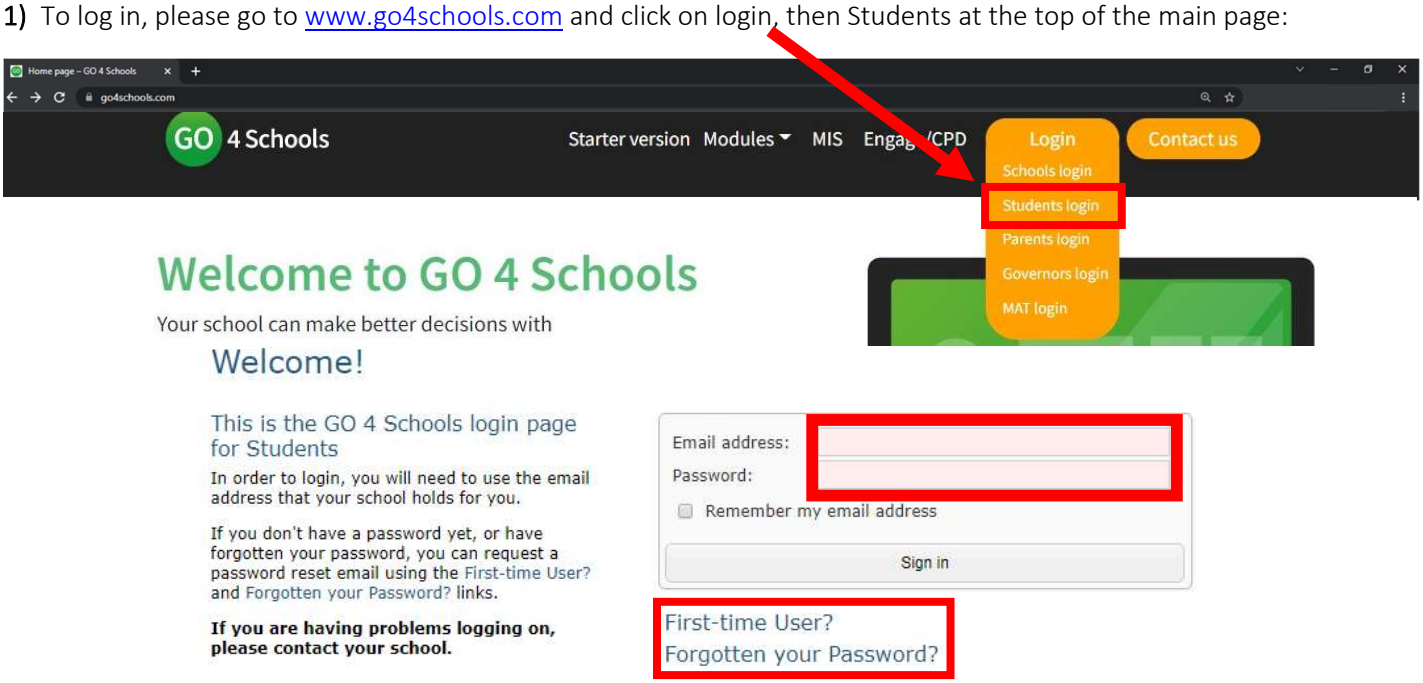
Mr. J Green (Assistant Headteacher)

Candidate name			
☐ I give permission for my representative: _____ to collect results on my behalf. I confirm that my representative will provide photographic ID on collection			
Candidate signature		Date	

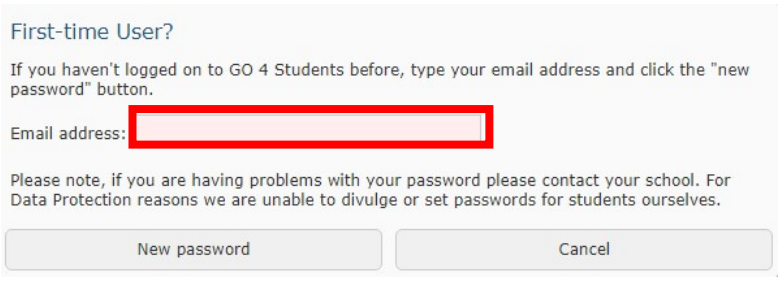
Logging into Go4Schools – Students

Students' usernames are the same as their school email address which will look something like this: *username*@cityofderbyacademy.org

1) To log in, please go to www.go4schools.com and click on login, then Students at the top of the main page:



3) If you select either ***Forgotten your Password?*** or ***First-time User?*** all you need to do is enter your school email address and an email will be sent which allows you to reset your password or create a new one for the first time.



Logging into Go4Schools – Parents/Carers

Parents/carers can also access Go4Schools using the website or the app as long as the school has an up to date email address for you. If you have not yet provided us with an email address, or your email address has changed, please follow the steps below:

1) Send an email to the following address: admin@cityofderbyacademy.org

2) In your email, simply state that you would like Go4Schools access and provide us with the following information: Child's name, Child's date of birth, Year group, Form group (if known), Your name, Your relationship to the child

We will then be able to add/update your email address and link it to the student information on our school database. Once we have your email address in our school database you will be able to access the parents section of the Go4Schools website and/or use the GO4Schools mobile app.

Download on the App Store

GET IT ON Google Play