



**Derbyshire Community
Health Services**
NHS Foundation Trust

South Derbyshire and Derby City
Repton Health Centre
Askew Grove
Repton
Derbyshire
DE65 6SH
01283 707178
Email: DCHST.immunisationteam@nhs.net

North Derbyshire Immunisation Team
Clay Cross Hospital
Clay Cross
Chesterfield
Derbyshire
S45 9NZ
01246 252953

School: **City of Derby Academy**

Dear Headteacher

HPV Human Papillomavirus Vaccine

The School Age Immunisation Service (SAIS) for Derbyshire and Derby City will attend school this summer to deliver the HPV (Human Papillomavirus Vaccine) to Year 8 and 9 students and catching up any students from Year 10 and 11 that have missed their vaccinations.

The date for the immunisation session is below. This can also be found on our website <https://www.derbyshirefamilyhealthservice.nhs.uk/our-services/5-10-years/school-age-immunisations>

DATE: 11 May 2023

Please send out the consent information on page 2 to parents of **Year 8 students ONLY**. The consent forms that were completed last year for current Year 9's will be used for their second dose this year therefore we do not need parents to complete these again.

There are some Year 10 and 11 students that we have consent forms for that still need their HPV vaccinations completing. Please contact us if you need a list of these students prior to the session.

On the day we would like to see the full cohort of students and have found the most effective way is to give each class a time to attend, approximately 20 minutes per class. However, you may have a more effective way of organising the students. The team will aim to be at school for 9.00am and the sessions will begin from 9.30am unless otherwise agreed.

Please could we ask that you have the following ready for the team on the day:

- A member of school staff to maintain the order and discipline of the pupils.
- A room of sufficient size to accommodate the Immunisation Team (approximately 4–8 staff), either a classroom or hall, with chairs and tables for the team and pupils.
- A waiting area for the pupils where they can be prepared for the vaccination (this can be any area safe for the students including a corridor or within the same room if large enough).
- Screens and crash mats if available to provide privacy to the students if feeling unwell, a jug of water with disposable cups.
- The team will need access to school Wi-Fi to access Child Health Records.
- Car parking facilities for the day if possible or at least provision to drop off equipment.



The Immunisation Team will aim to complete the programme with the minimum of disruption to the normal running of the school.

The session will be completed within one school day and any pupils that are absent will be offered a clinic appointment over the school holidays. GP's will not be able to give these vaccinations.

Please be aware that should unplanned events occur, completion of the programme is not guaranteed. Should sessions need to be cancelled or rearranged by ourselves we will endeavour to give you a minimum of one week's notice.

If, due to sickness, safe practice cannot be maintained sessions may be cancelled without notice.

Thank you in anticipation of your acknowledgement and support as this immunisation programme is crucial in keeping students safe and protected.

Yours sincerely

Immunisation Team

Please note: Legally students can self-consent on the day if they are 13 years old and assessed as competent by nursing staff however this creates much more work for school staff and the team. Therefore, please reiterate to parents and students how important it is to complete the e-consent as soon as they are notified.

Please send the information below by email or text to all Year 8 parents.

Dear Parents/Carers of Year 8 students,

We will attend school during the summer term to vaccinate Year 8 students with the Human Papillomavirus vaccine (HPV vaccine).

Please visit <https://www.derbyshireandcityimms.co.uk/Forms/HPV> to complete the consent form. The option to consent or decline the vaccination is at the end of the questionnaire so please complete this even if you do not want your child to have the vaccination.

**School name: City of Derby Academy
School code: DC145132
Date in school: 11 May 2023**

For more information about the vaccination please visit our website:
<https://www.derbyshirefamilyhealthservice.nhs.uk/our-services/5-10-years/school-age-immunisations>

If you wish to discuss or would like any support to complete the form, please contact the School Age Immunisation Team.

**Repton: 01283 707178
Clay Cross: 01246 252953
DCHST.immunisationteam@nhs.net**