

CITY OF DERBY ACADEMY

Farmhouse Road, Sinfin, Derby DE24 3AR
Tel: 01332 270 450 Email: admin@cityofderbyacademy.org
Web: www.cityofderbyacademy.org
Proud Headteacher: Mr P Smith (BA) Hons NPQH



Wednesday 29th September 2021

Dear parents/carers

Exciting opportunity to join the Governing Body at CoDA.

CoDA continues to improve and go from strength to strength. An important part of our improvements is having an effective board of governors. Our current Governing Body are already strong but we are keen to expand the number of governors and their influence on the ongoing improvements at CoDA.

Our current governing body is made up of:

- Chair of Governor
- Headteacher
- One Parent Governor
- Three Community Governors
- Two Staff Governors

We are looking for committed volunteers to join our Governing Body in the following areas:

- Parent Governor – child(ren) must be attending CoDA
- Community Governor – nominated/selected from the local community.

In addition, our Chair of Governors, Sara Forsyth is relinquishing her role so we are also seeking a new Chair of Governors. At the first meeting of the year we will nominate and elect a new Chair of Governor.

On behalf of the whole school I would like to thank Sara for her support, challenge and dedication. She will be missed and we wish her all the best.

Role of a School Governor

School Governors have a varied and important role in helping the school run effectively. The governor role is strategic rather than operational. Governors don't get involved with the day to day running of the school, instead they support and challenge the school's leadership team to drive school improvement

Being a school governor is a commitment and a responsibility, but offers you the chance to see first-hand the impact you can make in improving education for children at the City of Derby Academy.

Training and support is provided, so experience is not essential, but you need to be passionate about education for young people, be willing to challenge and support the staff that are at the very heart of any great school, willing to work with others and attend governor meetings once every term.

How to apply

If you would like to be a part of our Governing Body at CoDA please complete the relevant register of interest form available on our website <https://www.cityofderbyacademy.org/information/school-governors/> and return to Mrs M Bell (Headteacher's PA) at the address below. Alternatively, you may email the completed form to governors@cityofderbyacademy.com

Please check the 'Disqualification from holding or continuing to hold office as a governor of a school' section of this letter before applying.

Parent Governor vacancies- register of interest forms must be submitted by the closing date mentioned below. If there are more nominations than available vacancies, we will organise an election and all parents will be invited to vote. The person with the majority vote will be elected as parent governor.

Community Governor vacancies- register of interest forms must be submitted by the closing date mentioned below. After the closing date you will be contacted to attend an interview with Mr Smith and the Chair/Vice Chair of Governors

Being a Governor is a significant responsibility but is also very rewarding and I would encourage anyone interested to get involved. If you have any questions do not hesitate to get in contact Mrs M Bell (ext 12623). You can also email governors@cityofderbyacademy.com

We would like to have all register of interest forms by Friday 8th October 2021. The school will then arrange elections for the parent positions, and interviews for the Community Governor and Chair of Governor positions.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'P. Smith', written in a cursive style.

Mr P Smith
Proud Headteacher

Disqualification from holding or continuing to hold office as a governor of a school

[The School Governance \(Constitution\) \(England\) Regulations \(2012\) Schedule 4](#) states that a person is disqualified from holding or continuing to hold office as a governor of a school if, in summary, that person:

- Is under 18 years of age
- Is a registered pupil of the school
- Is the subject of a bankruptcy restrictions order; an interim bankruptcy restrictions order; debt relief order; an interim debt relief order; or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced.
- Is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).
- Has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body.
- Has been removed from office as an elected governor within the last five years.
- Is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people.
- Is barred from any regulated activity relating to children.
- Is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 or section 128 of the Education and Skills Act 2008.
- Is disqualified from working with children or from registering for child-minding or providing day care.
- Is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State.
- Subject to certain exceptions for overseas offences that do not correlate with a UK offence, has been sentenced to three months or more in prison (without the option of a fine) in the five years ending with the date preceding the date of appointment/election as a governor or since becoming a governor.
- Subject to certain exceptions for overseas offences that do not correlate with a UK offence, has received a prison sentence of two and a half years or more in the 20 years ending with the date preceding the date of appointment/election as a governor.
- Subject to certain exceptions for overseas offences that do not correlate with a UK offence, has at any time received a prison sentence of five years or more.
- Has been convicted and fined for causing a nuisance or disturbance on school or educational premises during the five years ending with the date immediately preceding appointment/election or since appointment or election as a governor.
- Refuses a request by the clerk to make an application to the Disclosure and Barring Service for a criminal records certificate.

A person is disqualified from election or appointment as a parent governor of a school if the person—

- (a) is an elected member of the local authority; or
- (b) is paid to work at the school for more than 500 hours in any twelve consecutive months