

CITY OF DERBY ACADEMY

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Friday 5th February 2021

Dear Students, Parents/Carers,

IMPORTANT - Assessment Plans for Year 11 – Wednesday 24th February to Friday 5th March 2021

Although the exams for 2021 have been cancelled we know that schools will be expected to provide evidence of every students' ability and performance in every subject.

Therefore, we have collaborated with our fellow Trust secondary schools and taken the strategic decision to run an 'Assessment Window' for all Year 11 students. This assessment window will provide moderated and accurate results, which in turn can be used by teachers when awarding CAG [Centre Assessed Grades].

Year 11 Assessment Window - Wednesday 24th of February to Friday 5th March 2021.

Further support and information:

- Assessments will be **no more than one hour** in duration.
- Assessments will be completed **remotely**.
- **Subject revision topics** will be issued to all Year 11 students on **Monday 8th February 2021** via their TEAMS classes.
- There will be videos and support resources available on the school website to inform and support with the 'Assessment Window'.
- An **assessment timetable** will be issued in the next few days to inform students when assessments will take place.
- Students will **not follow their normal lesson timetable** during the 'Assessment Window' and there will be gaps between exams to support students with revision and any technology preparation. On Monday 22nd and Tuesday 23rd February, there will be preparation lessons for students. This will also include the opportunity to practice uploading assessments.
- For most of the assessments, there will be an expectation for students to complete the assessment at home and 'upload' this onto Microsoft Teams. Training will be provided for students who do not know how to do this. If there are students unable to photograph and upload work, we will accept work being posted or dropped off at school.
- Further details on how to access and submit assessments will be provided in the next few days.
- There will be assistance available during every exam, if a problem occurs.
- Support with **revision techniques** and preparation for these assessments will be **provided via normal timetabled lessons prior to the assessments**. It is important that all students attend all lessons prior to and following the assessment windows, ensuring they are well prepared and can subsequently receive clear feedback.

True or False?

- *The grades from these assessments will be what grade my child receives in the summer – **FALSE**.* These grades will be part of the evidence base used for CAG. No single assessment will form the basis for a final grade.
- *It is important for my child to try their best in these assessments – **TRUE**.* It is important that your child gives their best in any assessment scenario.
- *These assessments are not important – **FALSE**.* All assessments provide evidence demonstrating the student's ability.

- *It is too late to make a difference and try* – **FALSE**. We are 4-5 months away from the final grade submission (depending on consultation outcome). All students have enough time and the available support from school to make a difference to their potential grades.

This assessment window will be really useful in supporting your child's education. Can I please encourage full attendance and maximum effort?

If you have any further questions or queries, please do not hesitate to contact the school.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'P. Smith', written in a cursive style.

Mr P Smith
Headteacher