

CITY OF DERBY ACADEMY

Farmhouse Road, Sinfin, Derby DE24 3AR
Tel: 01332 270 450 Email: admin@cityofderbyacademy.org
Web: www.cityofderbyacademy.org
Headteacher: Mr P Smith



Wednesday 2nd September 2020

Dear Parents and Carers

Welcome Back

I hope that you are all staying safe and keeping well.

I am delighted to be welcoming all students back to the City of Derby Academy next week. To help you and your child prepare, I want to share a few pieces of additional information with you.

Face Coverings

Since my last communication about face coverings the guidance on face coverings has changed. At CODA, our stance on face coverings is now as follows: -

We recommend that all members of the community wear face coverings in the following areas:

- All corridors
- Lining up for lunch
- Entering and leaving the school site
- Entering and leaving the Year group bubble zones

It is also recommended that face coverings are washed frequently or replaced. Advice and training will be given to staff and students so face masks are used and stored safely.

We expect all members of the community to provide their own face coverings but the academy will provide one in special circumstances. For example, if a student receives free school meals.

Members of the school community who deem it necessary to wear a face mask for the entirety of the school day will be allowed to do so.

If a member of the school community has a medical reason for not wearing a face covering CoDA will respect this.

Exemptions - Some individuals are exempt from wearing face coverings. This applies to those who:

- cannot put on, wear or remove a face covering because of a physical or mental illness or impairment or disability
- speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate

If CoDA becomes part of a regional or local lockdown, we will expect all members of the community to wear a face covering in the designated areas above.

Expectations for the use of face masks in school:

- Face masks worn should only be of a plain colour (with no patterns or graphics).
- Face masks should be work correctly covering the face and nose. If a student is wearing a covering incorrectly e.g. on the chin, they will be asked to wear it correctly or to remove it.

- Students may be asked to remove their face mask by a member of staff (where social distancing measures can be maintained) for a short period to aid communication.
- It will be the parent's responsibility to ensure the wearing of a face mask by their individual child, if they deem it necessary.
- When face masks are removed, they should be put in a sealed bag/container.

The wearing of face masks in school will be reviewed on a regular basis in line with guidance from the DFE and Public Health England and we reserve the right to change our position.

CODA September Opening Guidance Booklet

There is a detailed booklet to support parents and children getting to know some of the details about school expectations and how school will operate in the booklet. Please follow the link to the updated version:

<http://www.cityofderbyacademy.org/letters-and-forms/>

I have also attached a link to a government leaflet about what parents need to know about returning to secondary school. The link

is file:///C:/Users/pSmith/AppData/Local/Temp/Temp2_2020.08.24_schools_leaflets.zip/2020.08.24%20Schools_Secondary_A4Leaflet.pdf

Finally, I look forward to welcoming your child back to CODA.

Yours sincerely



Mr P Smith
Proud Headteacher