

# CITY OF DERBY ACADEMY

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Headteacher: Mr P Smith



Tuesday 19<sup>th</sup> March 2019

Dear Parents/Guardians,

## Early Closure

I would like to thank all members of the school community for your support as the school continues to improve. Our vision is to improve the life chances of all students and all of the staff at the City of Derby Academy accomplish this every day.

In order for the school to continue to improve I will be providing further opportunities for my staff to receive vital training and development. This will mean that I will be closing the school early on the following days so this can happen.

Therefore, the school will close at 12:25 on:

- Monday 17<sup>th</sup> June 2019
- Monday 8<sup>th</sup> July 2019

If you are unable to provide supervision for your child on the above dates, the school will provide supervision until 15:00. If you would like this provision, please let your child's Head of Year know, either by telephone or by note/letter.

I would like to thank you all again for your support.

If you would like to discuss this further please do not hesitate to contact me at school.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'P. Smith'.

**Mr P Smith**  
**Headteacher**