

CITY OF DERBY ACADEMY

Farmhouse Road, Sinfin, Derby DE24 3AR
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Web: www.cityofderbyacademy.org
Headteacher: Mr P Smith



Friday 8th December 2017

Dear Parents/ Carers,

Snow is forecast over the next few days and it is our intention to open as normal, however, if the weather affects the safety of our students and staff, then the decision to close might have to be made.

I appreciate that this decision may affect members of the school community so we may start the school day later, for example 10.00am, as a measure to prevent the school closing.

If there is snow or, snow is forecast, please check our website regularly. In the case of the school starting later or a closure, we will provide parents with as much notice as we can and the website will be regularly updated during periods of uncertain weather. We will also send emails and/or text messages to those parents who are registered. If you would like to register please contact the school.

In the case of light snow or slippery conditions, please ensure that your child wears safe and dry footwear (e.g. boots) to school until conditions improve.

The decision to close the school is never easy, and we appreciate your patience and understanding at these times.

In addition, in the event that we have to close the school during the day due to an emergency, for example, failures of electricity/ heating or the weather we will endeavour to make contact with parents/ carers so we can arrange a safe journey home. To support the school in this unlikely event, can you please complete the reply slip below and return to school immediately.

If you have any further questions please do not hesitate to contact the school.

Mr P Smith
Proud Headteacher of City of Derby Academy

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In the event that City of Derby Academy closes due to unforeseen emergency situations, I give permission for my child to: *please tick relevant boxes*

- travel home on their own
- travel to a friend/neighbour
- stay in school

Childs Name:	
Tutor group:	
Parent/ Carer contact number	
Parent/ Carer email	

Signed:.....(Parent/Carer) Date:...../...../.....